

Statutes of the Association ARSER
Association for Research on the after-effects of radiation therapy.
May 5, 2012

SECTION I
CONSTITUTION, OBJECTIVES, HEADQUARTERS, DURATION

Article 1 - Constitution and denomination

Among the adherents to these statutes, an association governed by the Law of 1901 has been founded, having as title: "Association for Research on the after-effects of radiation therapy", commonly referred to as "ARSER".

Article 2 - Purpose

The purpose of this association is to:

1. To contribute selflessly to the advancement of research into the after-effects of radiation. The association will implement all appropriate means, supporting this research by exchanges, meetings, and dissemination of information. It will make grants to the structures responsible for basic and clinical research on the after-effects of radiation therapy.
2. Provide support to patients with radiation after-effects, and their families.
3. Promote joint exchanges and projects with other similar associations.
4. Raise public awareness and seek the assistance of the authorities in the execution of the objectives defined above.

The means of action of the association are:

1. The reception: listen to the sick and their families, as caregivers.
2. Information: provide documentation for better management of the disease.
3. Fundraising: Ensure the management of the association and participation in research.
4. Organization of events: meetings for those who wish to participate in the the Association, supporting any initiative that can serve the purposes of ARSER.
5. Publications: Letters and newsletters on activities.
6. The creation of regional antennae to make it closer to each of the members.

Article 3 - Head office

The head office is located in Neuilly-sur-Seine (Hauts de Seine). It can be transferred by simple decision of the board of directors.

SECTION II
COMPOSITION AND AFFILIATION

Article 4 - Members

The association is open to any person, whether patient or in the health profession, but also to anyone motivated by the purpose of the association and wishing to participate.

All pay an annual subscription fee and have the power to vote at the general assembly.

Persons who render or have rendered important services to the association are "honorary members". The board of directors awards this title. They can vote at the general assembly, with a deliberative voice, without having to pay a subscription fee.

Article 5 - Conditions of membership

In order to be part of the association, it is necessary to adhere to these statutes and to pay the subscription fee. The amount is set by the general assembly. The board of directors can refuse membership.

Article 6 - Loss of member status

Member status is lost by resignation, by death, by deregistration by the council administration for non-payment of the subscription fee, or for serious misconduct. The member concerned is generally called upon to provide written explanations to the board of directors.

SECTION III ADMINISTRATION AND OPERATION

Article 7 - Ordinary general meeting

The ordinary general assembly meeting shall bring together all members of the association, who have paid their subscriptions. It meets at least once a year. At least fifteen days before the meeting date, the members of the the association are summoned by the secretary. The agenda is included in the meeting invitation.

The president, assisted by the members of the council, presides over the assembly and sets out the overall status of the association. The treasurer shall report on his management and submit the balance sheet for the approval of the assembly.

The assembly deliberates on future directions. It fixes the amounts of the annual dues. Only matters on the agenda will be dealt with at the general assembly. After addressing all points on the agenda, the replacement of the outgoing members of the council is carried out.

Decisions are made by a majority of the votes cast by members present or represented (by a member of the association, each member may not represent more than four absent members). All deliberations are taken by hands raised, except for the election of the members of the council. All members including those absent are bound by decisions of the assemblies.

Article 8 - Extraordinary General Assembly

An extraordinary general assembly may be called if needed, or at the request of half of the board of directors or one quarter of the members of the association. The convening conditions are identical to those of the ordinary general meeting.

The statutes may be amended by the extraordinary general meeting, on the proposal of the members of the council or the proposal of one tenth of the members of which the general assembly is composed.

In either case, the proposed amendments are to be included in the agenda of the extraordinary general assembly. The extraordinary general meeting must consist of at least one quarter of the members in office, present or represented. If this proportion is not reached, the assembly is summoned again, at least fifteen days later, and this time it may validly deliberate, regardless of the number of members present.

In all cases, only a two-thirds majority of the votes expressed may amend the statutes.

Article 9 - The board of directors

The association shall be governed by a council whose number of members, fixed by the general assembly, shall be between 3 at least and not more than 15. Members are elected by secret ballot (only in case of plurality of candidates), for three years, by the general assembly, and chosen from the members of the association. The renewal of the members of the council takes place at the end of their mandate, they are eligible for re-election.

In case of vacancies, the council provides for the replacement of its members on an interim basis. Final replacement is done at the next general assembly. The powers of the members thus elected will end at the time when the mandate of the replaced members would normally expire.

The council shall meet at least twice a year and each time it is convened by its president or at the request of a quarter of its members. The presence of at least one third of the board members is necessary for the validity of the deliberations. In case of equal sharing of the votes, that of the president, or of the person mandated by him in case of absence, is paramount. Any member of the council who, without good reason, has not attended three consecutive meetings may be considered as resigning.

The board of directors is responsible, by delegation of the general assembly, for:

- The implementation of the guidelines decided by the general assembly,
- The preparation of the balance sheets, the agenda and the proposals to amend the statutes and the rules of procedure, presented to the general assembly or to the extraordinary general assembly,
- The administration of the association and the fulfilment of all acts,
- The decision to sue. Each decision must be accompanied by the precise definition of the powers of the president, the sole legal representative of the association, and the choice of legal advice possibly assisting the association.

The board of directors may delegate any of its powers, for a specified period, to one or more of its members, in accordance with the internal rules.

Article 10 - The council

The board of directors chooses among its members a bureau composed of at least one president, a vice-president, a secretary and a treasurer.

The bureau may decide on the constitution of working groups to make a study on any subject that the council wants to explore further. The council appoints the members of the working group. The working group reports to the council.

Article 11 - Compensation

The members of the council may not receive any remuneration for the functions assigned to them.

Refunds of expenses are possible, subject to council decision, ruling out the presence of the persons concerned and with production of verifiable receipts.

The financial report presented to the annual general meeting must mention reimbursements for mission-related expenses, travel or representation paid to members of the board of directors.

Article 12 - Rules of procedure

The board of directors, who will have it approved by the general assembly, may establish rules of procedure.

Article 13 - Legal representation

The association is represented in all the acts of civil life by the president. It can give delegation in accordance with the rules of procedure. It approves spending.

In the case of legal representation, an agent acting under a special proxy can only replace the president. Representatives of the association must be able to fully exercise of their civil rights.

Article 14 - Scientific Council

A scientific council supports the association at the national level. The board of directors chooses the members of this council for a term of two years, renewable.

A member of the Scientific Council can lose membership by resignation, or by removal for serious misconduct by the board of directors, (the member concerned is then called to provide explanations).

The role of the scientific council is defined in the internal rules.

Article 15 - Regional offices

The regional offices are one of the means of action available to the association (see article 2). They locally continue the aims of the association as defined in article 2, focusing on:

- Develop information on the association in a given region,
- Promoting contacts between members,
- Gather the maximum information that can enable better service on-site for patients and their loved ones.

They do not have legal personality. The board of directors will assign responsibility for these local offices to members contributing for at least a year and under conditions specified by the internal rules.

SECTION IV RESOURCES

Article 16 -The resources of the Association

The association's resources include:

- The amount of the possible entry fee and the contributions,
- Subsidies from the state, local authorities and institutions,
- The product of the commercial activities and events related to the objectives,
- Any other resource authorised by law.

SECTION V DISSOLUTION

Article 17 - Dissolution of the Association

In the event of dissolution by the extraordinary general meeting, convened in accordance with the terms defined by article 8, one or more liquidators shall be appointed and the assets, if applicable, will be vested in an association with similar purposes, in accordance with the law.